

# LOUGHBOROUGH UNIVERSITY

## IMMEDIATE ACTIONS TO DEAL WITH A STUDENT FATALITY

V@^Á-[||[ ä} \*Á\*äç^•Á\*~äâæ}&^Á[ }Áâ { ^äâæc^Áæ&cä[ }Á , @ä&@Á { ~•cÁà^Ácæ\^}Áâ}Ác@^Á^ç^}cÁ[-Á  
æÁ•c~ä^}cÁ-æcæ|äc~Á



È Í Á    Œ||Á•~áá^}Áæ}á~}^Œ]^&c^áá^æc@•Á,á||Áà^Áæcc^}á^áÁà^Ác@^ÁÒæ•cÁ  
Tîá|æ}á•ÁŒ{á~|æ}&^ÁÙ^!çá&^Á,@[Á,á||Á&^!cá~^Ác@^Áá^æc@Áæ}áÁ  
~[! ,æ!áÁc@^Á}^&^••æ!^Áá[&~{^}cæcá[}Ác[Ác@^ÁÔ!:]^!q•Á[~á&^!•ÉÁÁQ-Á  
ÔTŒÉÙ&[}•áá^!Ác@^Á&á!&~{•cæ}&^Ác[Áà^Á•~•]á&á[~•Ác@^Á,á||Á  
&[}cæ&cÁŒ^á&^•c!•@á!^ÁÔ[}•cæà~|æ!^ÉÁ

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V@^Á&[!|^&cÁáá^}cá-á&æcá[}Á[-Ác@^Áá}áäçáá~æ|Áá•Áçáçæ|ÉÁ•[Á@^]Áá-Á^[~Á&æ}Áá}Á  
c@á•Á!^•]^&cÉÁÁQ}Ác@^Á&æ•^Á[-ÁæÁá^æáÁ]^!•[}ÁæÁ-!{æ|Ááá^}cá-á&æcá[}Á,á||Áà^Á  
!^~á!^áÉÁÁÔ^c!{á}^Á•[{}^Áæ&~æá}c^áÁ,áç@Ác@^Áá^æáÁ]^!•[}Áç}[cÁ  
•]^&á-á&æ|^ÁæÁ-!á^}áDÁc[Ácæ\^Á[}Ác@á•Á!|^Áá~cÁà^Áæ,æ!^Á[-Ác@^Á~^&cÁáçÁ  
{á\*@cÁ@æç^Á[}Ác@^}{ÉÁ

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È Í Á    Head of Department and/or WardenÁ [!Á[c@^!Á•^]á[!Á{^ {à^!Á[-Á  
æ&æá^ {á&Á[!Áæá {á}á•c!æcáç^Á•cæ~ÉÁæ•Áæ]!]!:]!áæc^ÉÁ

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Tæð}cæð}Á&[ }cæ&cÁ, äc@Áæ}^ [ ]^Áä^|~Áä}ç[|ç^áÁä}Ác@^Áä}&äð^}cÈÁÁÖ[Á  
} [cÁ|^æç^Ác@^ { Á [ ] Ác@^ä:Á [ , }Áä~cÁ ] ; [çä^ÁæÄ•~äcæà|^Á^}çä: [ ] { ^ } cÁc [ Á  
cæ|\Á [ç^!Ác@^Áä} &äð^} cÈÁÁV@ä•Á: [|^Áä•Áæç^!~Áä { ] [!cæ}cÁ [ ]^ÉÁ, @ä&@Á, ä||Á  
}^Áä^ [ ~!Ácä { ^Áæ} äÁ]æcä^}&^ÉÁ

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È Í Á

Health, Safety & Environment office tel. 222181 **Á**  
V@^ÁP^æ|c@ÈÁÙæ~^c^ÁBÁÒ}çä: [ ] { ^ } cÁçPÙÁBÁÒDÁ [ ~ä&^Á@æ•Áä^}Á  
æ] ] [ ä } c^äÁä^Ác@^ÁÖ@ä^ÁU|^!æcä} \*ÁU~ä&^!Ác [ Á \*äç^Á } [ cä~ä&æcä [ ] Ác [ Ác@^Á  
P^æ|c@Áæ} äÁÙæ~^c^ÁÖç^&~cäç^ÁçPÙÒDÉÁ, @^!^Á•cæç~c [!ä|^Á!^] [!cæà|^Á  
æ&äð^}c•ÉÁäæ} \*^! [ ~•Á [ &&~!|^ } &^•Áæ} äÁ [ &&~ ] æcä [ ] æ|Áä||È@^æ|c@Á  
[ &&~!ÉÁV@~•ÉÁäcÁä•Áä { ] [!cæ}cÁc@æcÁæ||Á!^!çæ}cÁä}~ [! { æcä [ ] Áä•Á] æ••^äÁ  
c [ Ác@^ÁPÙÁBÁÒÁ [ ~ä&^Áæ•Á [ [ ] Áæ•Á ] !æ&cä&æà|^Áä^Á& [ { ]|^cä} \*Ác@^Á  
W} äç^!•äc^Áæ&&äð^}cÁ!^] [!cÁ~ [! { Áæ} äÉÁä} Á!^•] ^&cÁ [~Á { [!^Á•!ä [ ~•Á  
&æ•^•Áä}ç [ |çä } \*Áä^æc@•Áæ} äÁ { æb [!Áä} b~!ä^•ÉÁä}~ [! { ä } \*Ác@^ÁPÙBÁÒÁ  
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[~Ác@^Á& [ { ]|^cä [ ] Á [~Ác@ä•Á~ [! { ÉÁÁ

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ÇContact the HS & E office by telephone; 01509 222181, fax;





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## Reacting to a Student Fatality – Key Contacts

**KEY CONTACTS: Relevant WARDEN; Relevant HEAD OF DEPARTMENT; CHIEF OPERATING OFFICER; DIRECTOR OF STUDENT SERVICES ; CHAPLAINCY; SECURITY.**

**ALL key contacts should be informed as soon as possible following the fatality.**

**Chief Operating Officer** will inform: V-C's Office, Public Relations, Human Resources, Student Records, Students' Union, Switchboard.  
**Director of Student Services (SS)** will inform: Careers, Counselling, Wardens, DANS, Student Support Centre, Medical Centre, imago Services.

Warden** (see below)	Head of Department** (see below)	Chaplaincy	Vice- Chancellor's Office	Security	Public Relations	Counselling	Imago Services	Student records	Students' Union	Medical Centre
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